

EASILY MISSED

# SETTINGS IN PADLET

Padlet creates a mountain of possibilities for online collaboration and interactions.

**The downside:** there's also a deep well of settings and they are easy to mix up or miss entirely. If you select a template/recipe, you might be selecting some settings behind-the-scenes that will get in the way of your grand idea.

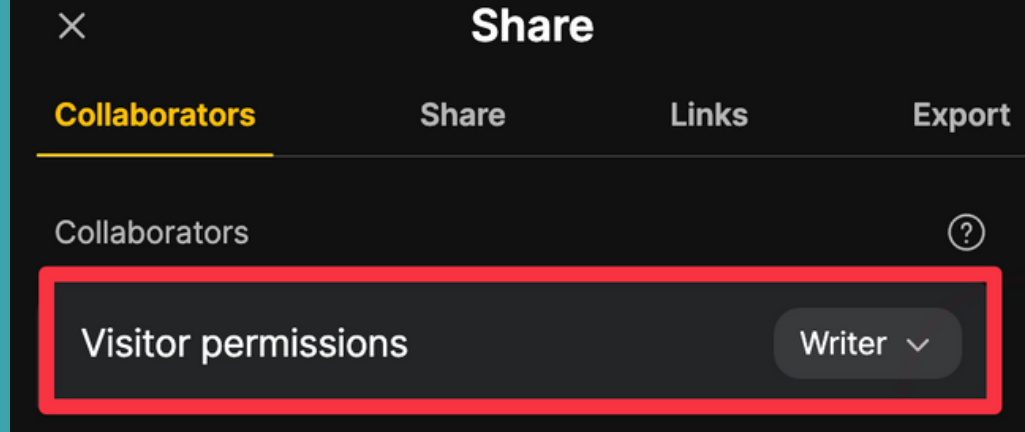
Check on the following settings to keep your Padlet plan running smoothly.

## WRITER PERMISSION FOR VISITORS



Typically, our “visitors” are students and we want them to post stuff. For this, visitors need the “Writer” permission, otherwise, students can only comment on your posts.

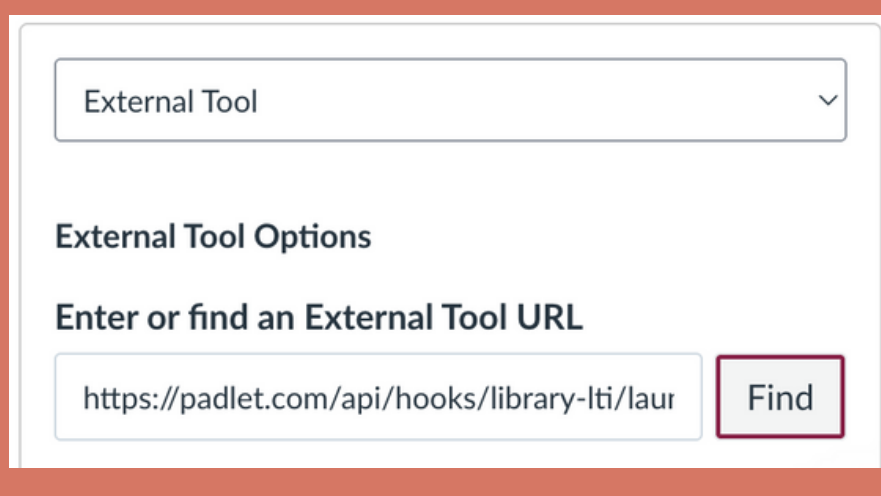
**Share > Collaborators > Visitor permissions**



## CONNECT TO CANVAS WITH EXTERNAL TOOL

The **External Tool** option in Canvas Assignments or Modules is the easiest way to reliably share a Padlet with students.

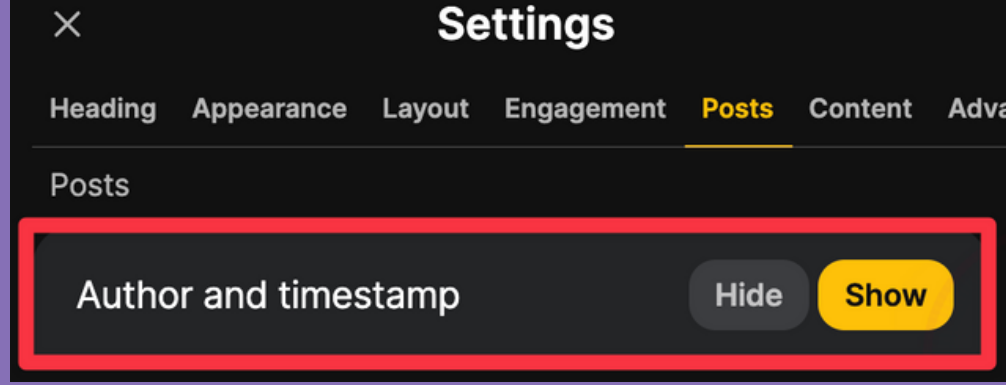
Copy/pasting links or embed codes might allow posting under pseudonyms, prompt extra logins and/or broadcast student work to the public.



## SHOW AUTHOR & TIMESTAMP

You probably want to see who is posting what.

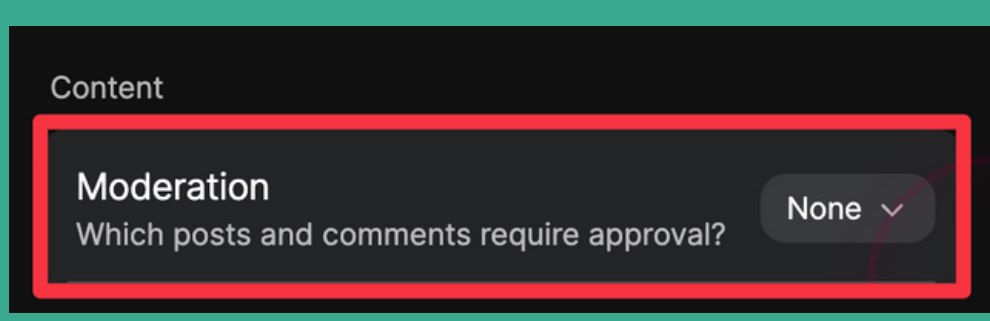
**Settings > Posts > Author and timestamp**



## NO MODERATION

Padlet's automatic filter errs on the side of caution for its K-12 users, so it might red flag your whole discussion if it covers an adult topic.

**Settings > Content > Moderation**



## CONTROL CONTENT TYPES



Padlet allows students to post and comment with an enormous variety of multimedia types and you can turn them on or off to suit your assignment.

Warning: Its a lot.

### Posts

**Settings > Posts > Post Fields > Attachment**

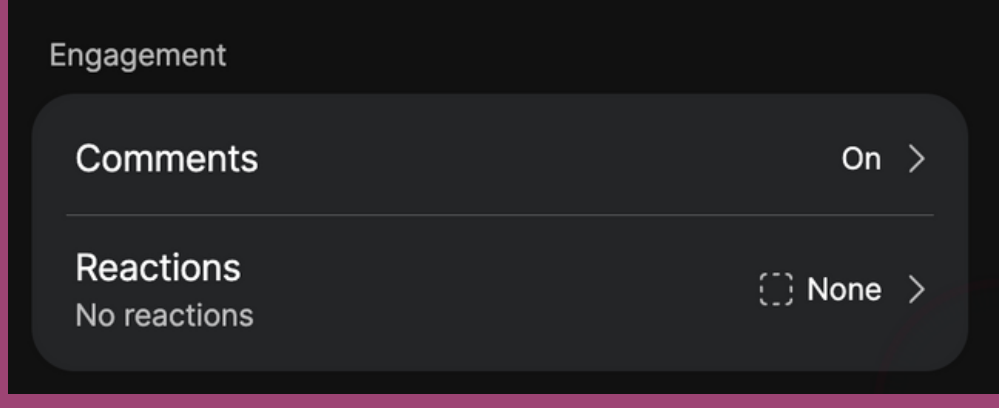
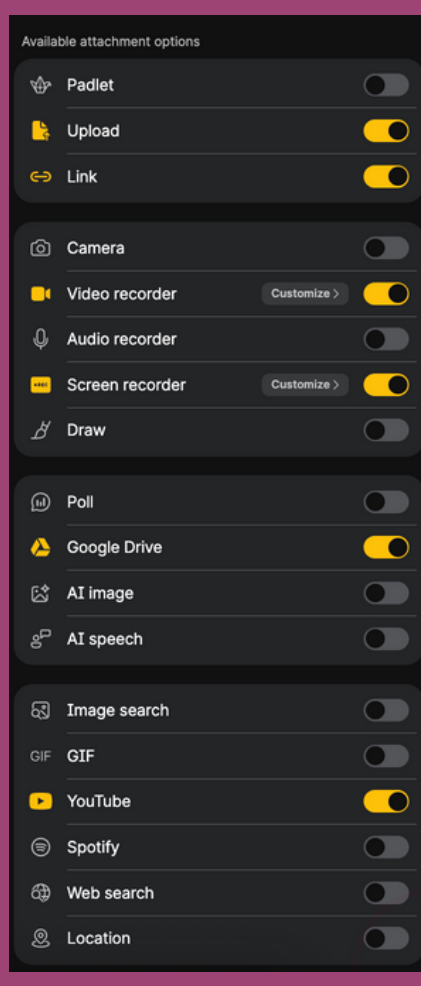
Here you can toggle the different content types. Some allow you to customize them further. For instance, the **Video recorder** will let you limit the video length and disable filters like cat masks.

### Comments & Likes

**Settings > Engagement > Comments**

(Click on it to expand the menu)

You might also enable/disable “likes” in **Reactions**.



## GRADEBOOK VIEW

Padlet's Gradebook makes it much easier to sort through students' work. It isolates posts by student so you can efficiently assign points in Canvas.

You can also send grades from Padlet to Canvas, but it's point system is not as sophisticated as most higher ed professors are wanting.

It's the alternative view that's really helpful.

**... Three Dots > Gradebook**



CONTACT TLPEC FOR MORE TIPS ON PADLET