Chadron State College Institutional Review Board
IRB Expedited Review Application Form

Submit one complete copy to IRB Administrative Chair—allow at least two weeks for review

Research Project Title:		
Principal Investigator (must be a full-time faculty or professional staff member):		
Department:	**Telephone:**	**E-mail:**
Co-Principal Investigator (student researcher):		
Department:	**Telephone:**	**E-mail:**
Date Project Activity to Begin:		
Site of Research:		
Other institution/Non-institutional Investigators (describe collaboration or use of records):		
Source of Funds (if any):		
I believe this qualifies for expedited review under category number _____ (see categories in IRB Expedited Review Project description)		

As the investigator submitting this proposed research and signing below, I agree to conduct the research involving human subjects as presented in the protocol and as approved by the School/Unit and the Institutional Review Board; to obtain and document informed consent and provide a copy of the consent form to each subject unless this is waived by the IRB; to present any proposed modifications in the research to the IRB for review and approval prior to implementation; to retain records for the mandated lengths of time; and to report to the IRB any problems or injuries to research participants.

Principal Investigator Signature:_____ Date:_____

Co-PI Signature:_____ Date:_____

As School Dean/Unit Head, I certify that the proposed research meets School policies and complies with the requirements for Expedited IRB Review.

Dean/Unit Head Signature:_____ Date:_____

Using the following format and numbering, please submit the following:

Principal Researcher Credentials:

1. Attach a copy of the Principal Researcher's current curriculum vitae that documents the credentials of the PI to conduct the proposed research.
2. **Attach copies of current certificate of training in ethical issues involving human subject research for <u>all</u> members of the research team** (as noted above in Principal Investigator Responsibilities section; all investigators must complete such training).

Overview and Objectives of Research Project:

3. Concisely describe the purpose and methods of the research:
    - research methodology to be used
    - participant population
4. Include a brief description of all procedures to be conducted.
5. Attach a full proposal, and any instruments (surveys, recruitment documents, interview protocols, questionnaires, demographic forms, phone screens, etc.) that will be used.

Human Participants Description:

6. Risks and Benefits:
    a. Describe the risks and benefits this research has for research participants (including physical, psychological, social, legal and economic risks).
    b. Describe measures to be taken to minimize risks.
    c. Explain how the risks are reasonable relative to the anticipated benefits of the research.

7. Selection of participants:
    - What are the characteristics of the participants you are choosing? Offer justification for selecting participants with these characteristics.
    - Describe your recruitment procedures and explain how these procedures will help to increase diversity of the participating population.
    - If the researcher, or members of the researcher's family, will serve as research participants, explain the rationale for use of these participants in the research project.
    - If your research participants include individuals who are pregnant, economically/educationally disadvantaged or from a targeted specific ethnic/cultural group, address the rationale for such selection, any additional safeguards you will provide for their protection, and why participation in the research provides minimal risk for those subjects.

8. Will subjects be compensated? How?
    - Note: financial incentives, extra credit, and course grade incentives are <u>not</u> considered a benefit to the participant. If used, these must be used cautiously so as to not coerce participation or to skew participation from the potential population of interest.

Consent Procedures:

9. Provide a copy of the written informed consent form to be used and signed by participants (see Appendix V). If no consent form will be used, explain how the research meets **each** of the following criteria such that the research qualifies for a waiver of informed consent:
    - Research involves no more than minimal risk to participants;
    - Waiver will not adversely affect the rights and welfare of the participants;
    - Research could not practicably be carried out with the waiver or alteration; and
    - Subjects will be provided with pertinent information in some other format.

Confidentiality:

2. Specifically describe if and how participant privacy and confidentiality will be maintained.

Collaborations and Partnerships:

3. If access to research participants is gained through cooperating institutions not under the control of Chadron State College, provide evidence that the authorized official of that institution has approved the research application and collaboration.