

ESSENTIAL STUDIES PROGRAM COMMITTEE
ESP Course Recertification Information

Purpose of ESP Recertification:

To ensure that ESP courses continue to align with their SLOs and the Philosophy of Essential Studies.

Philosophy of Essential Studies:

Students are members of a broader society dependent on their meaningful contributions for its success. Chadron State College embraces this vision, recognizing the need to serve the region within the context of an increasingly global and more complex world in need of creative solutions to a never-ending supply of challenges and opportunities. The Essential Studies Program at Chadron State provides an integrated, coherent learning experience to prepare students for a life of responsible inquiry.

ESP Recertification Schedule

Academic Year	ESP Student Learning Outcome
2018-19	1,2,3
2019-20	4,5,6
2020-21	7,8,9
2021-22	10,11,12
2022-23	Essential Studies Program Review

Recertification Procedures:

1. In the spring semester the Dean of ESP will notify faculty of SLOs that will be due for recertification during the spring semester of the following academic year.
2. Faculty will complete the ESP Course Recertification form and submit the form and any supporting documentation to the Dean of ESP. If a department does not wish to recertify a course, and have it removed from the ESP, they must contact the Dean of ESP.
3. The ESC will affirm that a course is *Recommended for Recertification*, and contact the faculty of record for that course. If a course is *Not Recommended for Recertification*, the faculty of record for the course will be contacted, and their ESP Course Recertification form will be returned to allow them the opportunity to address any questions, concerns, or omissions and resubmit the ESP Course Recertification form for further review.

ESP Course Recertification Form
(made available as a fillable PDF or Sharepoint or TK20?)

1. Department/Program:
2. Name and contact information for person submitting this form:
3. Course number and title:
4. Term(s) this course has been taught:
5. SLO #: *(drop down menu with SLO #'s and description?)*
6. Provide supportive material to demonstrate how this course has met and will continue to meet the SLO. These might include:
 - a. Syllabi (at least one example from each instructor who has taught the course)
 - b. Descriptions/handouts of assignments that address the outcome
 - c. Representative examples of student work addressing the outcome (please remove any identifying material)
 - d. Written explanation or rationale making a case for recertification
 - e. Assessment data

Approved by Essential Studies Committee 04/26/18