

ESSENTIAL STUDIES PROGRAM COMMITTEE
ESP Course Certification

Purpose of ESP Certification:

To ensure that a proposed ESP course aligns with its SLO and the Philosophy of Essential Studies.

Philosophy of Essential Studies:

Students are members of a broader society dependent on their meaningful contributions for its success. Chadron State College embraces this vision, recognizing the need to serve the region within the context of an increasingly global and more complex world in need of creative solutions to a never-ending supply of challenges and opportunities. The Essential Studies Program at Chadron State provides an integrated, coherent learning experience to prepare students for a life of responsible inquiry.

Certification Procedures:

1. Faculty will complete the ESP Course Certification form and submit the form and any supporting documentation to the Coordinator of ESP. The coordinator will then place the item on the agenda for the soonest available ESC meeting and ensure that the form and supporting documents are made available to the ESC members.
2. Faculty proposing the course shall attend the meeting to answer any questions of the ESC members.
3. The ESC will then vote on whether to certify the course for its proposed outcome, or deny, or request further information and documentation.
4. If certified, a course inventory form will need to be prepared by the faculty member proposing the course and submitted to Academic Review.
5. The certification shall take effect in the next catalog.

ESP Course Certification Form
(made available as a fillable PDF or Sharepoint or TK20?)

1. Department/Program:
2. Name and contact information for person submitting this form:
3. Course number and title (subject to revision by Academic Review if this is a new course proposal):
4. Term(s) this course will be offered:
5. SLO #: *(drop down menu with SLO #'s and description?)*
6. How will the course address the SLO identified?
7. How will the course provide students with opportunities to develop the knowledge/skills necessary for successful achievement of the SLO?
8. How will the course provide students with opportunities to demonstrate achievement of the SLO?
9. Supportive Materials:
 - a. Attach a copy of the course syllabus and any other materials or artifacts that you feel demonstrates how this course will address and achieve the SLO.

The department/unit agrees to participate in the assessment plan