UNDERGRADUATE

1. **Grade/GPA expectations**
   Students must meet the minimum grade point average set forth in the Academic Probation and Suspension Policy. Students placed on Academic Suspension will be placed on Financial Aid Suspension.

2. **Enrollment expectations**
   Students must successfully complete a certain number of attempted hours each semester based on financial aid status in which students are paid to remain eligible for future semesters. The following graph displays this relationship.

<table>
<thead>
<tr>
<th>Enrollment Status</th>
<th>New Hours Enrolled/Attempted</th>
<th>Minimum # of Hours Successfully Completed</th>
<th>Financial Aid SAP Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Time</td>
<td>12+</td>
<td>12</td>
<td>Good Standing</td>
</tr>
<tr>
<td>Full Time</td>
<td>12+</td>
<td>6</td>
<td>Warning</td>
</tr>
<tr>
<td>Full Time</td>
<td>12+</td>
<td>Less than 6</td>
<td>Suspension</td>
</tr>
<tr>
<td>Three Quarter Time</td>
<td>9 to 11</td>
<td>9</td>
<td>Good Standing</td>
</tr>
<tr>
<td>Three Quarter Time</td>
<td>9 to 11</td>
<td>5</td>
<td>Warning</td>
</tr>
<tr>
<td>Three Quarter Time</td>
<td>9 to 11</td>
<td>Less than 5</td>
<td>Suspension</td>
</tr>
<tr>
<td>Half Time</td>
<td>6 to 8</td>
<td>6</td>
<td>Good Standing</td>
</tr>
<tr>
<td>Half Time</td>
<td>6 to 8</td>
<td>3</td>
<td>Warning</td>
</tr>
<tr>
<td>Half Time</td>
<td>6 to 8</td>
<td>Less than 3</td>
<td>Suspension</td>
</tr>
</tbody>
</table>

**Attempted Credit Hours and Grade Definitions.**

a. Grades of A, B, C, D or Pass are successfully completed grades.

b. Grades of F, W, IP, AU, or I are unsuccessfully completed grades.

c. Preparation courses (developmental courses) required by Chadron State College are acceptable and qualify for financial aid.

d. Attempted credit hours are all credit hours attempted, including repeat courses, courses in which you withdrew, and transfer courses. See Transfer Students in Section 3 below.

e. Repeats, Correspondence courses with one-year completion (DIS80), extended open enrollment courses, CLEP test, professional development courses, or ALP courses do not qualify for financial aid eligibility but they do count toward total attempted credit hours.

f. Repeat courses are considered any courses enrolled in for a second or more times. They do not qualify for financial aid eligibility but they do count toward total attempted credit hours.

g. Students with grades of I or IP that have been successfully completed with a successful grade may request to the Financial Aid Office for a re-evaluation of their satisfactory academic progress status.

h. Undergraduate students enrolled in graduate courses that do not apply toward their undergraduate degree do not count as attempted or earned hours. Therefore these courses cannot be covered by financial aid.
Transfer students must meet CSC’s Satisfactory Academic Progress Standards prior to receiving financial aid with CSC. The school in which the student last attempted credit hours will be reviewed to determine financial aid status prior to being awarded financial aid with CSC. Refer to the above graph.

3. **Maximum attempted credit hours toward degree.**

   Students may receive financial aid up to a maximum time frame toward the bachelor’s degree. The following maximum timeframes apply toward each of the following particular programs.

   **1st Bachelor’s degree.** Financial aid recipients may not exceed 150% total attempted credit hours required for first bachelor’s degree. Attempted hours are defined as all attempted credit hours in which students enroll that are reflected on students’ academic records.

   **Example:** 125 credit hours required for degree multiplied by 150% = 187 total attempted hours allowed to earn first bachelor’s degree.

   **2nd Bachelor’s degree.** Financial aid recipients seeking a second bachelor’s degree are required to complete an evaluation through the appropriate records keeper in order to receive financial aid. Copies of the evaluation must be submitted to the Financial Aid Office for eligibility determination. Students seeking the second bachelor’s degree may not exceed 125% total credit hours necessary to earn the second Bachelor’s degree.

   **Example:** 50 credit hours needed to complete degree multiplied by 125% = 62.50 total attempted hours allowed to earn 2nd bachelor’s degree.

   **Endorsements/Additional majors.** Students seeking to add an endorsement or additional major to their current degree are not eligible for financial aid as these academic criteria are not considered degree seeking.

   **Transfer Students.** Attempted credit hours include all attempted undergraduate credit hours reflected on all academic transcripts from all previously attended institution.

**Satisfactory Academic Progress Definitions**

**Financial Aid Warning**

Students placed on financial aid warning remain eligible for most financial aid programs for their next period of enrollment. However, the next term of enrollment is the probationary period. During the probationary period, students are required to successfully complete 1) at least 12 new credit hours if paid as full time; or 2) at least 9 new credit hours if paid as ¾ time; or 3) at least 6 new credit hours if paid as ½ time or 4) at least 3 credit hours if paid as less than ½ time. Please reference #2 for definitions of successfully completed and courses that do not count towards attempted credit hours. Failure to
successfully complete the attempted enrollment status while on probation will result in Financial Aid Suspension.

**Financial Aid Suspension**
Students placed on financial aid suspension are ineligible to receive financial aid for the next term of enrollment. To regain financial aid eligibility, students are required to successfully complete at least 50% of the enrollment status of the term, which resulted in financial aid suspension using their own resources.

**Financial Aid Appeals**
Students may appeal their situation if they believe extenuating circumstances interfered with their ability to maintain satisfactory academic progress. To request consideration for an appeal, students need to write a letter explaining their circumstances to the Financial Aid Office no later than the deadline date provided in the notification. Students are allowed to appeal only once. If your appeal is approved you will be placed on Financial Aid Probation.

**Extenuating Circumstances**
Extenuating Circumstances may be injury or illness of a student or dependent of the student, death of a family member, family difficulties or interpersonal problems with friends.

**Academic Suspension**
Students placed on academic suspension are automatically placed on financial aid suspension. Students choosing to appeal their academic suspension MUST submit an appeal letter to the Financial Aid Office in addition to the Academic Suspension Appeals Committee.

**Academic Amnesty**
Students declaring academic amnesty for a semester in which financial aid was received and resulted in an academic or financial aid suspension is not appealable and students will need to meet the conditions of the Financial Aid Suspension to regain their financial aid eligibility.

**All decisions made by the satisfactory academic progress appeals committee are final.**