

November 30, 2011

Dear Administrator:

Chadron State College will be hosting Teacher Interview Day on Friday, **March 2, 2012 in the CSC Student Center Ballroom. The event will be held from 10:30 until 3:30. All of our student teachers will be on campus that day for mid-term meetings in the morning, and we anticipate good attendance.** As always, this is an excellent time to interview top-quality candidates in a centralized location. The CSC Education Department expects to have 56 graduates this spring and had 31 graduates in December. Teacher Interview Day is also attended by CSC alumni and area residents seeking teaching positions.

The event will be held in the **Student Center Ballroom.** **You may set up your table at 10 (Mountain Time).** The event runs from **10:30 until 3:30.** Candidates will arrive after their meetings to sign up for 20 minute interviews starting at 11. **You may expect alumni and other candidates to sign up for earlier time slots. Please consider staying until the scheduled ending time of the event so as not to miss out on any potential candidates.**

There is a \$25 registration fee per school (includes 2 interviewers) and a \$10 fee for each additional representative in attendance. Lunch will be available in the Student Center Cafeteria.

To reserve space for your school, please complete and return the enclosed reservation form by February 17, 2012. Should you need to request an invoice or to update your vacancies, please contact Janet Hartman at (308) 432-6292 or jhartman@csc.edu.

[If you wish to be removed from our mailing list, please complete the top portion of the registration form, mark the appropriate selection & fax the form.](#)

While registering to attend this event is required, we welcome any schools interested in participating to register with us. We encourage you to share this information with other administrators who might be interested in attending. We hope to see you there!

Sincerely,

Janet Hartman
Career and Academic Planning Services

Deena Kennell, Director
Career and Academic Planning Services

Enclosure